



## Employment Opportunity - Ontario Division

<b>Job Title:</b>	Assistant Teacher	<b>Competition #:</b>	5
<b>Department:</b>	Learning Corner	<b>Status/Position Type:</b>	Casual Relief
<b>Compensation:</b>	\$16.06 per hour	<b>Unionized:</b>	No
<b>Ministry Unit:</b>	Windsor Community Services/The Learning Corner Child Care Centre	<b>Date posted:</b>	08/31/2022
<b>Address:</b>	3199 Lauzon Rd. Windsor ON N8T 2Z7	<b>Posting Expires:</b>	09/09/2022

### APPLICATIONS ACCEPTED BY:

Email: [Hua.Zhang@salvationarmy.ca](mailto:Hua.Zhang@salvationarmy.ca)  
**Attention:** Hua Zhang, Business Director  
**Mailing Address:** 355 Church Street, Windsor ON N9A 7G9  
**Attention:** Hua Zhang, Business Director  
Please, no phone calls.

### MISSION, VISION AND VALUES:

The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.

#### Mission Statement

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

#### Vision Statement

We are an innovative partner, mobilized to share hope wherever there is hardship, building communities that are just and know the love of Jesus.

#### Core Values:

**Hope:** We give hope through the power of the gospel of Jesus Christ.

**Service:** We reach out to support others without discrimination.

**Dignity:** We respect and value each other, recognizing everyone's worth.

**Stewardship:** We responsibly manage the resources entrusted to us.

### TERMS AND CONDITIONS:

#### POSITION PURPOSE SUMMARY:

This is a **casual relief** position with **no guaranteed hours**. Flexibility in scheduling is required.

This position is called in to replace vacation and sick day off employee. Called in shifts can range from 3 to 8.5 hours (which includes a ½ hour unpaid meal break if shift is over 5 hours).

Normal location of work is: 3199 Lauzon Road, Windsor, ON N8T 2Z7

**Interested applicants must respond in writing with a cover letter and resume.**

We thank all applicants, however, only those candidates to be interviewed will be contacted.

#### ACCOUNTABILITIES:

##### • Accountability #1

- To replace a permanent employee on a casual basis performing general supervision and care of a classroom, safety, and well-being of the children.
- Interact with the children to provide support and care.

##### • Accountability #2

- Recognize and respond to the needs of each child by using developmentally appropriate teaching and child behaviour management techniques.
- Assist in the planning, preparing, and implementing stimulating, age appropriate activities that encourage children's creativity and learning, and promote each child's social, emotional, cognitive, and physical development.
- Role models appropriate behaviours and attitudes, supporting the mission of The Learning Corner.
- May assist in orientating new children and families; provides on-going feedback on child's development and behaviour.
- May be required to safely escort children to and from school and on trips or walks outside the centre.

##### • Accountability #3

- Participate in special events put on by the Child Care Centre.
- Assist with effective risk management; monitor food safety, medication storage/disbursement, allergies, and facility cleanliness/maintenance; provide emergency first aid and complete and file incident reports as required.
- Ensure that all information about children, families, staff, visitors, and volunteers are strictly confidential; and that activity records and statistics are stored in a secure location.
- Establish and maintain regular communication with parents.
- Must know and implement: Centre routines and practices; CCEYA regulations; the Health Department





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guidelines.

- Attend and participate actively in all program/centre, staff, parental or other meetings as required.

Perform other duties as required.

### FINANCIAL AND MATERIALS MANAGEMENT:

- Share responsibility for maintaining program equipment in good repair; assist with toy/equipment disinfecting.
- Share responsibility for maintaining the play environments and storage areas in an organized and clutter free condition.
- Engage in positive collaboration with the other programs and staff of the Centre in coordinating the effective use of equipment, facilities, and personnel.
- Occasionally responsible for the receipt of client fees.

### EDUCATION, QUALIFICATIONS AND CERTIFICATIONS:

- Completed High School, plus specialized courses up to six (6) months
- Early Childhood Education Diploma, registered with the College of Early Childhood Educators of Ontario preferred
- Current First Aid and CPR Certification
- May require screening through The Salvation Army Abuse Registry
- Alternative combinations of education and experience may be considered.

### EXPERIENCE AND KNOWLEDGE:

- Minimum of three (3) months of prior related experience, including working with children in a childcare environment
- Working knowledge of the CCEYA

### SKILLS AND CAPABILITIES:

- Provide an original copy of a Criminal Background Check with vulnerable sector screening that is satisfactory to The Salvation Army, in its sole discretion, is required. The screening is secured either through the national Canadian Police Information Centre (CPIC) or through a local police detachment
- Ability and willingness to develop an understanding and support for the mission and purpose of The Salvation Army in Canada and its implications as related to position responsibilities.

*In support of our commitment to a healthy and safe workplace and community, The Salvation Army (TSA) has a vaccination requirement for all employees in Canada. The successful candidate will be made an offer of employment on the condition of being fully vaccinated against COVID-19 and will be required to provide proof of full vaccination, prior to their employment start date. The requirement to be fully vaccinated is subject to provincial/territorial human rights legislation. If the candidate is unable to vaccinate for a reason protected by the Human Rights Code, a request for accommodation can be submitted and written proof satisfactory to TSA will be required.*

**The Salvation Army offers accommodation for applicants with disabilities in its recruitment process. If you are contacted to participate in an interview or screening process, please advise us if you require accommodation.**

We thank all applicants, however, only those candidates to be interviewed will be contacted.

*You must advise your managing supervisor of your intentions prior to submitting your application.*

